COMMUNITY COURT OF JUSTICE, ECOWAS
COUR DE JUSTICE DE LA COMMUNAUTÉ, CEDEAO
TRIBUNAL DE JUSTIÇA DA COMUNIDADE, CEDEAO

Inter -institutional memorandum

APROVADO
DATE —
17.02.2026

From: President, community Court of Justice, ECOWAS

To: All Heads of ECOWAS Institutions and Agencies

Date: February 19, 2026

Subject: General Service vacant positions

1. The Community Court of Justice wishes to advertise the under listed vacant positions

You are kindly requested to facilitate the publication of the vacancy on your Institution's or Agency website.

NO	Position	Grade	Advert	Advertisement period
1	**Assistant Reporter (2)**	**G5/G6 /G7**	assistreport25@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)
2	**Court Clerk**	**G4/G5 /G6**	courtclerk25@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)
3	**Docket Clerk (Appeals)**	**G4/G5 /G6**	dockclerk25ap@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)
4	**Docket Clerk (Enforceme nt)**	**G4/G5 /G6**	dockclerk25en@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)
5	**Information Assistant**	**G4/G5 /G6**	infoassist25@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)
6	**Reproductio n Clerk**	**G1/G2 /G3**	reproclerk25@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)
7	**Accounting Assistant (Cashier)**	**G4/G5 /G6**	accountassist25@courtecowas.or g	30 calendars date (feb 19 to march 21, 2026)
8	**Drivers (2)**	**G1/G2 /G3**	driver25@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)
9	**Office Aide (Judge office)**	**G1/G2 /G3**	offaide25oj@courtecowas.org	30 calendars date (feb 19 to march 21, 2026)

2. Soft (Word) Version of the Job profile is attached for ease of publication.

3. The Community Court of Justice appreciates your support and assistance with warm regards.

· Closing date of the Applications: March 5, 2026 (midnight)(internal candidates)
March 21, 2026 (midnight)(external candidates)

Shortlisting and interview processes shall be based on the ECOWAS Staff Regulations. Only shortlisted candidates shall be interviewed.

Offer of employment will be subject to a satisfactory background check and **official documentation attesting nationality.**

Each application must include the following:

- A Completed Job Application Form
- A Cover Letter of not more than one page on the motivation for the application to the post
- An up-to-dated Curriculum Vitae

Honorable Justice Ricardo Cláudio Monteiro Gonçalves
President
Community Court of Justice, ECOWAS
Abuja, Nigeria